



# *The Administrator's* **Advocate**

October, 2017

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## **The 2017 INHAA Convention and Trade Show**

# **WE ARE THE CHAMPIONS**

*HISTORY IS WRITTEN BY WINNERS*

**Thursday, November 9 and Friday, November 10  
Springfield Crowne Plaza**

*Hear the Latest Topics and Trends to Help You Have a Winning Team*

- Be a Champion with Emergency Preparedness
- Ins and Outs of Involuntary Discharge
- Hitting a Home Run with Person Centered Care
- Winning with Dietary Innovations
- Recruiting the Right Electronic Documentation System
- Finish on Top with Pharmacogenetics
- Beating the Active Shooter
- Keep It Fair with Wound Care
- Cross the Finish Line with Quality Dementia Care
- Play Book on IDPH, HFS, DD, ALF and SLF
- The Newest Game Changers - CMS Rules of Participation
- Avoid Errors through Forensic Wound Assessment

**Keynote Speaker, Paul Mellor**, author of *MEMORY! How to Remember Anything*, was a finalist in the USA Memory Championship. Learn techniques that will help you be successful in winning the memory game.

[CLICK HERE FOR BROCHURE & REGISTRATION](#)

### **INHAA Member Recognition in 2018**

The INHAA Board of Directors would like to express their gratitude to the organization's members throughout the coming year. Starting at the March 2018 seminar, all registered and attending members with ten plus consecutive years of membership (as of January 31<sup>st</sup>, 2018) will receive a voucher for free attendance at the June or August 2018 seminar. Secondly, in June of 2018 we will draw four names from the registered and attending members at that seminar and they will each receive a free voucher for the August 2018 seminar. Lastly, in August two names will be drawn to receive a free voucher to attend our annual convention in November of 2018. The vouchers are non-transferrable and prior registration will be required to ensure that we are able to plan accordingly to meet the needs of all the members attending the seminars.

We appreciate each one of our members! There will be other surprises too so check out the upcoming seminar dates on our website [www.inhaa.org](http://www.inhaa.org) and register today. We look forward to seeing you in November of 2017 in Springfield, IL. (Don't forget it is license renewal year for Administrators.)

## INHAA Board of Director Election to be held in November 2017 at the Annual Convention

It is not too late to decide to run for election to serve on the INHAA Board of Directors! Please contact Nomination Committee Chair Person, Kathy Eyre at [kathy.swan63@yahoo.com](mailto:kathy.swan63@yahoo.com) by submitting your bio by October 16<sup>th</sup>, 2017 to ensure your name is added to the ballot forms. Only active members in good standing for two or more consecutive years are qualified to be elected to the INHAA Board. Additionally, board members must be willing to attend the board meetings held prior to each seminar (four times per year), and be dedicated to actively supporting the organization and its members. Each board member serves for a three year term. This year, current board members running for re-election are: Karen Christensen, Lester Robertson, Chuck Hutson, and Kim Seaman. Tim Bledsoe is a nominee for this year's election. For more information and a full list of current INHAA Board of Directors please refer to our website [www.inhaa.org](http://www.inhaa.org) or contact Kathy.

## MARGEL PEDDICORD'S LATEST BENCHMARK COST AND STAFF ANALYSIS

The following reports were sent to INHAA by Margel Peddicord

1. [Cost Profile - 2016 Data, HSA 3 Region.](#)
2. [Wage, Hours and Utilization - 2016 Data, HSA 3 Region.](#)  
HSA 3 includes the following counties: Adams, Brown, Calhoun, Cass, Christian, Greene, Hancock, Jersey, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Pike, Sangamon, Schuyler, & Scott.
3. [Cost Profile - 2016 Data, HSA 5 Region.](#)
4. [Wage, Hours and Utilization - 2016 Data, HSA 5 Region.](#)
5. [Cost Profile - 2016 Data, HSA 9 Region.](#)
6. [Wage, Hour and Utilization - 2016 Data, HSA 9 Region.](#)
7. [Cost Profile - 2016 Data, HSA 11 Region.](#)
8. [Wage, Hours and Utilization - 2016 Data, HSA 11 Region.](#)  
HSA 11 includes the following counties: Bond, Clinton, Madison, Monroe & St. Clair.

Mr. Peddicord includes the following **caution** regarding the above reports: *The data in the above reports was prepared from unaudited 2016 Medicaid cost report data that was submitted to HFS by essentially all nursing facilities in the HSA region. This includes: large & small; urban & rural; for-profit & non-profit; successful & not successful facilities with various levels of Medicare, Medicaid and private pay census. Additionally, these facilities have a wide range of average acuity. Accordingly, your facility may not be reasonably comparable to the median or average data in the above report. When I prepare a Benchmark Analysis for a specific facility, I select successful facilities with similar acuity, size, location, Medicare utilization, etc.* Please contact Mr. Peddicord at Phone 618-315-6242 or [margelpeddicord@gmail.com](mailto:margelpeddicord@gmail.com) if you have any questions regarding the attached documents.

## Payroll-Based Journal Reporting System

**Beginning November 1, 2017, CMS will post a public use file containing PBJ staffing data submitted by long term care facilities.** The file includes the hours nursing staff are paid to work each day, for each facility. The categories of nursing staff include director of nursing, registered nurses with administrative duties, registered nurses, licensed practical nurses with administrative duties, licensed practical nurses, certified nurse aides, medication aides, and nurse aides in training. The file also includes a facility's census for each day within the quarter as calculated using the minimum data set (MDS) submission. The PBJ public use file will be available at <https://data.cms.gov/>.

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Hopefully everyone is familiar with the PBJ. If not, following is the CMS explanation. CMS has developed a system for facilities to submit staffing and census information – Payroll-Based Journal (PBJ). This system allows staffing and census information to be collected on a regular and more frequent basis than previously collected. It is also auditable to ensure accuracy. All long term care facilities have access to this system at no cost to facilities. The first mandatory reporting period began July 1, 2016. Submissions must be received by the end of the 45th calendar day (11:59 PM Eastern Standard Time) after the last day in each fiscal quarter in order to be considered timely. Below are the deadlines for each reporting period:

Quarter	Dates	Deadline
1	October 1 –December 31	February 14
2	January 1 –March 31	May 15
3	April 1 –June 30	August 14
4	July 1 –September 30	November 14

For more information, please see Survey and Certification memorandum SC 17-45. [PBJ](https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQualityInits/Staffing-Data-Submission-PBJ.html) website link: <https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQualityInits/Staffing-Data-Submission-PBJ.html>

## **EMPLOYMENT ALLEY**

### **LICENSED ADMINISTRATORS**

Generations Healthcare Network (a long term care consultant company) is looking for Licensed Administrators.

Generations provides consultant services to skilled nursing facilities in Chicago, Chicago Suburbs, Byron, Rock Island, Illinois and Auburn, Indiana.

Our Website: [www.generationshealthcarenetwork.com](http://www.generationshealthcarenetwork.com)

Qualifications:

- Licensed Administrator in Illinois
- Proven leadership and management in the Post Acute/Long Term Care arena.

### **ADMINISTRATOR**

Our 5-star facility has a rewarding opportunity for an experienced Administrator or an RN with 5 years previous management experience awaits. This individual must have proven leadership abilities in team building, customer service, best practices and the ability to adapt to the changing senior care profession. We are a Medicare-certified facility and we are quality oriented, well respected and well established. If you possess strong interpersonal skills to lead employees, deliver customer service effectively, and enjoy the many opportunities of today's Post-Acute Care field, please send resume to: P.O. Box 3188, Bloomington, IL, 61702- 3188 Attn: Admin Position

### **DIRECTOR OF NURSING**

Illinois Veterans Home - Manteno is looking for a highly motivated candidate to supervise the overall nursing operations. Candidate must be licensed by the State of Illinois with 3 -5 years' experience working in a skilled facility as a DON or ADON. Has knowledge of State and Federal requirements and the survey process. Strong communication, organizational and leadership skills. Knowledge of point click care EHR system a plus. Interested candidates should email a resume to H R: [ieri.gulli2@illinois.gov](mailto:ieri.gulli2@illinois.gov)

## INTERIM PROFESSIONAL SERVICES

Licensed nursing home administrator offers interim and consulting services to facilities with needs. My services allow management to conduct search for qualified administrator while facility is operated competently. References. Harry Poole 1-618-806-2125. HPoole1947@gmail.com

Employment Alley is published monthly for members and business members. The cost for non-members is \$30 a month - \$50 for two months - \$70 for three months. A business member listing is \$25 for one month - \$40 for two months - \$55 for three months. Send your approximate 55-word ad and payment to INHAA, PO Box 483, North Aurora, IL 60542 or fax it to 708-248-8078. For further information, call Susan Gardiner at 708-800-6161.

## MARK YOUR CALENDARS FOR THESE 2017 INHAA EVENTS

**November 9-10, 2017** Convention and Trade Show at the Crowne Plaza in Springfield

### CONTACTING THE INHAA OFFICE

Illinois Nursing Home Administrator Association Office

P.O. Box 483, North Aurora, Illinois 60542

Phone: 708-800-6161; Fax: 708-248-8078

Association Coordinator: Susan Gardiner; Email: [sgardiner@inhaa.org](mailto:sgardiner@inhaa.org)

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