



WHAT HAPPENS WHEN YOU ARE SUED?

PLUS OTHER IMPORTANT TOPICS

Wednesday, August 16 –

Thursday, August 17

Par-A-Dice Hotel, East Peoria

More and more nursing homes are facing litigation. How can they protect themselves from a lawsuit? What needs to be done proactively and what policies and procedures need to be in place. This conference will address legal issues facing nursing homes, how to protect your nursing home against a lawsuit and what to do if you are sued. There will also be an update from Healthcare and Family Services leadership; review of new CMS policies that will affect nursing homes; and changes in Extended Acute Care.

Anatomy of a Plaintiff's Lawsuit
Documentation to Avoid Being Sued
Protecting Yourself from Wound Care Lawsuits
Illinois Department of Healthcare and Family Services Update
Changes to Extended Acute Care

WATCH FOR CONFERENCE BROCHURE IN JULY

TEN CEUs available for Nursing Home Administrators and Nurses

BRING A NON-MEMBER ADMINISTRATOR TO A CONFERENCE FOR FREE

Are you a member in good standing of INHAA for the past ten years? If you are, you are invited to bring a fellow non-member administrator with you to a conference this year for free. INHAA invites you to share your experience as an INHAA member with administrators who have not yet attended INHAA conferences.

2017 Cost Report and Form Available

The Illinois Department of Healthcare and Family Services (HFS) issued a notice informing providers that the 2017 cost report and form are available. Providers can access the form at the HFS [Cost Report Webpage](#). The cost report is due on September 30, 2017 or 90 days after the close of the facility's fiscal year, whichever is later. Providers must use the 2017 cost report file and instructions. According to HFS, *"Printed copies of the report from the 2016 cost report or earlier files will NOT be accepted."*

The completed report is to be submitted via email or CD to: HFS.HealthFinance@illinois.gov. In addition, a signed paper copy must be mailed to the following address at the same time as the submission of the completed Excel cost report file.

Bureau of Health Finance
Illinois Department of Healthcare and Family Services
201 South Grand Avenue East
Springfield, Illinois 62763

Quarterly Licensed Bed Assessment Due Date Postponed

July 17, 2017 is the due date for long term care providers for:

- The February 2017 assessment period/November 2016 reporting period, originally due April 17, 2017, has been extended to **July 17, 2017**.
- The March 2017 assessment period/December 2016 reporting period, originally due May 15, 2017, has been extended to **July 17, 2017**.
- The April 2017 assessment period/January 2107 reporting period, originally June 15, 2107, has been extended to July 17, 2017

According to HFS, "The Department continues to monitor long term care pending claims at the Comptroller's Office for October and December 2016 dates of service, and will update assessment due dates once payments are issued. Providers will be notified of future assessment extensions and/or revised due dates via the website, and are encouraged to sign up for e-mail notifications at this [link](#) below." Until further notice, HFS will update this information monthly. Next update - on or before July 10, 2017. The notice can be viewed [here](#).

Managed Care Transformation

HFS will be extending its Medicaid Managed Care program into every county in Illinois, January 1, 2018. With the expansion to additional populations, 80 percent of Medicaid beneficiaries will transition into a managed care health plan, an increase from the 65 percent who are currently enrolled in a managed care health plan.

HFS has a Managed Care Program Webpage with a [Frequently Asked Questions](#) informational booklet for Managed Care Organizations interested in submitting a proposal. There is a lot of information in the booklet that would benefit providers.

New Advance Beneficiary Notice (ABN)

Providers should have started using the new ABN on June 21, 2017. There is no change in the form itself except the expiration date of 3/2020 in the lower left hand corner. If a provider is not using the new form it will be the same as not providing the notice to the Medicare beneficiary. The form is available [here](#).

New Medicare Identification Cards

On April 18, 2018 CMS will start distributing new Medicare Identification Cards that have a Medicare Beneficiary Identifier (MBI) number instead of the beneficiary Social Security Number.

This change will provide greater security for the 57.5 million Medicare beneficiaries. Providers will have to take steps to be ready for the April 2018 start date. They will have to verify addresses, contact third parties and software vendors, and update policies and procedures. Systems must be tested before the April 2018 date. For more information refer to the [Social Security Number Removal Initiative webpage.](#)

EMPLOYMENT ALLEY ASSISTANT ADMINISTRATOR

Due to the retirement of our Administrator and the current Assistant Administrator taking that position, Sunny Hill Nursing Home of Will County is now accepting resumes for an Assistant Administrator.

This county owned home, located in Joliet, IL is a person centered community that strives to meet the needs of our elders with the highest quality of standards. This person will assist the administrator with daily operations in cooperation with other department managers to maintain a meaningful person centered environment for our residents and staff.

Sunny Hill offers an excellent starting salary, medical, dental and vision insurance, 13 paid holidays, paid vacation, and IMRF retirement plan. Candidate must be an Illinois Licensed Nursing Home Administrator in good standing with knowledge of state and federal regulations, the survey process, and employee relations. Must have at minimum of 1-2 years' experience as a manager in the long term care environment with excellent communication skills and leadership skills. Candidate must have a stable work history, be an energetic leader who is willing to learn and grow in this role and be committed to team oriented outcomes and quality of care for our residents. Basic Microsoft Office skills required, familiar with Point Click Care preferred. Experience working in a union environment beneficial. Send resume to Becky Haldorson at bhaldorson@willcountyillinois.com. Resumes will be accepted until the right candidate is found.

DIRECTOR OF NURSING

Illinois Veterans Home - Manteno is looking for a highly motivated candidate to supervise the overall nursing operations. Candidate must be licensed by the State of Illinois with 3 -5 years' experience working in a skilled facility as a DON or ADON. Has knowledge of State and Federal requirements and the survey process. Strong communication, organizational and leadership skills. Knowledge of point click care EHR system a plus. Interested candidates should email a resume to H R: jeri.gulli2@illinois.gov

ADMINISTRATOR

Our 5-star facility has a rewarding opportunity for an experienced Administrator or an RN with 5 years previous management experience awaits. This individual must have proven leadership abilities in team building, customer service, best practices and the ability to adapt to the changing senior care profession. We are a Medicare-certified facility and we

are quality oriented, well respected and well established. If you possess strong interpersonal skills to lead employees, deliver customer service effectively, and enjoy the many opportunities of today's Post-Acute Care field, please send resume to: P.O. Box 3188, Bloomington, IL, 61702- 3188 Attn: Admin Position

INTERIM PROFESSIONAL SERVICES

Licensed nursing home administrator offers interim and consulting services to facilities with needs. My services allow management to conduct search for qualified administrator while facility is operated competently. References. Harry Poole 1-618-806-2125. HPoole1947@gmail.com

Employment Alley is published monthly for members and business members. The cost for non-members is \$30 a month - \$50 for two months - \$70 for three months. A business member listing is \$25 for one month - \$40 for two months - \$55 for three months. Send your approximate 55-word ad and payment to INHAA, PO Box 483, North Aurora, IL 60542 or fax it to 708-248-8078. For further information, call Susan Gardiner at 708-800-6161.

MARK YOUR CALENDARS FOR THESE 2017 INHAA EVENTS

August 16-17, 2017 at the Par-A-Dice Hotel in East Peoria

November 9-10, 2017 Convention and Trade Show at the Crowne Plaza in Springfield

**WHAT'S
THE
VERDICT?**

With NHRMA Mutual,
you have a partner who
can provide a strong
defense when it comes to
questionable claims.

NHRMA
MUTUAL®

www.NHRMA.com
877-298-3628

CONTACTING THE INHAA OFFICE

Illinois Nursing Home Administrator Association Office

P.O. Box 483, North Aurora, Illinois 60542

Phone: 708-800-6161

Fax: 708-248-8078

Email: sgardiner@inhaa.org

Association Coordinator: Susan Gardiner